

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

Pack of appendices for the full council meeting to be held on Monday 28th October 2024

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Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

APPENDIX A

Year to 30th September 2024

LLANFAIR CAEREINION TOWN COUNCIL										Year ending 31st March 2025									
MONTHLY INCOME & EXPENDITURE SUMMARY																			
INCOME	BUDGET	BUDGET/D	ACTUAL	April	May	June	July	August	September										
Precept	48,825.00		32,550.00	16,275.00	0.00	0.00	0.00	0.00	16,275.00	0.00								0.00	0.00
Burial Services	5,000.00		2,500.00	75.00	75.00	75.00	500.00	75.00	75.00	0.00								0.00	0.00
Street Scene	7,500.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00								0.00	0.00
Recreational	10.00		10.00	0.00	0.00	0.00	10.00	0.00	0.00	0.00								0.00	0.00
Mount Field	800.00		306.00	0.00	0.00	0.00	0.00	0.00	200.00	0.00								106.54	0.00
Deri Woods	500.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00								0.00	0.00
Administration	491.00		245.50	0.00	0.00	0.00	319.94	0.00	0.00	0.00								298.64	0.00
Publicity/Events	650.00		50.00	0.00	50.00	0.00	0.00	0.00	0.00	0.00								0.00	0.00
Projects (from reserves)	7,550.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00								0.00	0.00
Grants/Donations	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00								0.00	0.00
Community	3,860.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00								0.00	0.00
Total	75,186.00	35,661.50	34,335.12	16,350.00	125.00	829.94	75.00	16,550.00	405.18										
EXPENDITURE	BUDGET	BUDGET/D	ACTUAL	April	May	June	July	August	September										
Burial Services	7,526.00		4,033.00	775.09	388.12	1,254.57	322.86	778.41	513.62										
Street Scene	11,000.00		0.00	509.84	458.23	421.72	765.09	470.82	329.59										
Recreational	5,350.00		1,827.00	87.33	277.33	87.33	87.33	639.91	87.33										
Mount Field	6,350.00		2,925.00	298.00	430.18	333.94	298.00	298.00	298.00										
Deri Woods	4,000.00		1,808.00	279.54	285.00	203.96	40.00	999.63	0.00										
Administration	22,150.00		10,800.00	1,235.11	2,542.31	1,319.46	2,007.26	2,066.26	698.86										
Publicity/Events	9,620.00		2,050.00	629.48	0.00	400.00	127.00	156.80	266.60										
Projects / Other	2,140.00		1,800.00	1,785.00	0.00	19.91	40.00	0.00	0.00										
Donations/Grants	3,600.00		2,000.00	175.00	250.00	0.00	0.00	1,500.00	0.00										
Community	3,400.00		1,700.00	186.67	223.99	535.33	205.33	205.33	295.33										
Section 137	50.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00										
Total	75,186.00	28,943.00	28,889.80	5,961.06	4,855.16	4,576.22	3,892.87	7,115.16	2,489.33										
Balance	0.00	6,718.50	5,445.32	10,388.94	-4,730.16	-3,746.28	-3,817.87	9,434.84	-2,084.15										
VAT			2,162.92	679.95	204.08	197.85	403.45	536.95	140.64										
CHECK = 0				0.00	0.00	0.00	0.00	0.00	0.00										

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BANK RECONCILLIATION

			April	May	June	July	August	September
BANKING	START			25,697.44	35,690.43	30,756.19	26,492.12	26,704.20
				61,423.70	61,423.70	61,423.70	61,743.64	61,743.64
	TOTAL			87,121.14	97,114.13	92,179.89	88,235.76	99,049.18
END				35,690.43	30,756.19	26,492.12	26,704.20	37,305.54
				61,423.70	61,423.70	61,743.64	61,743.64	62,042.28
	TOTAL			97,114.13	92,179.89	88,235.76	88,447.84	96,824.39
	DIFFERENCE			-9,992.99	4,934.24	3,944.13	-212.08	-10,601.34
SUMMARY	INCOME	34335.12		16,350.00	125.00	829.94	75.00	16,550.00
	DEBTORS	5821.82		310.00	0.00	0.00	5,000.00	511.82
	VAT	1191.63		0.00	0.00	0.00	0.00	1,191.63
	TOTAL	35526.75		16,660.00	125.00	829.94	5,075.00	18,253.45
	EXPENDITURE	28889.8		5,961.06	4,855.16	4,576.22	3,892.87	7,115.16
	LAST YR CHEQUES	592.6		26.00	0.00	0.00	566.60	0.00
	VAT	2162.92		679.95	204.08	197.85	403.45	536.95
	TOTAL	31052.72		6,667.01	5,059.24	4,774.07	4,862.92	7,652.11
	DIFFERENCE			9,992.99	-4,934.24	-3,944.13	212.08	10,601.34
	CHECK = 0			0.00	0.00	0.00	-0.00	0.00
			OK	OK	OK	OK	OK	OK

Cyngor Tref Llanfair Caereinion

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APPENDIX B

ORDERS FOR PAYMENT

ACT	PAY	PAID TO	HEADING	FOR	NET	VAT	GROSS
1972 LGA	102246	AUDIT WALES	ADMINISTRATION	EXTERNAL AUDIT 2022/2023	860.25	0.00	860.25
1973 LGA	102247	POC	MOUNT FIELD	RUBBISH BIN EMPTYING	169.61	0.00	169.61
1974 LGA	102248	MID WALES SIGN & PRINT	PUBLICITY	CHRONICLE	266.60	0.00	266.60
1975 LGA	102249	GALLAGHERS INSURANCE	MOUNT FIELD/DER WOODS	TRUST INSURANCES	647.20	0.00	647.20
1976 LGA	SO	INSTITUTE RENT	ADMINISTRATION	OFFICE RENT	108.33	0.00	108.33
1977 LGA	SO	R HOUGHTON	STREET SCENE	TOILET CLEANING	250.00	0.00	250.00
1978 LGA	SO	BRIDGEN CONTRACT	MOUNT FIELD	GRASS CUTTING	298.00	136.67	298.00
			BURIALS	GRASS CUTTING	298.00	0.00	298.00
			PLAYGROUND	GRASS CUTTING	87.33	0.00	87.33
1981 LGA	TRAN	HSBC	ADMINISTRATION	BANK CHARGES	17.00	0.00	17.00
1982 LGA	SO	R ROBINSON	ADMINISTRATION	SALARY	568.53	0.00	568.53
1983 LGA	SO	M EVANS	COMMUNITY	SALARY	205.33	0.00	205.33
1984 LGA	DD	BRITISH GAS	STREET SCENE	TOILET ELECTRICS	82.57	4.12	86.69
1985 LGA	DD	BRITISH GAS	BURIALS	CHAPEL OF REST ELECTRICS	245.41	0.00	245.41
1986 LGA	102250	Glyn Lloyd	MOUNT FIELD	VERTI-DRAINING	280.00	70.00	350.00
1987 LGA	102251	HRMC	ADMINISTRATION	HRMC (PAYE)	566.40	0.00	566.40
1988 LGA	102252	THE INSTITUTE	LIBRARY	INSURANCE	381.00	0.00	381.00
1989 LGA	102253	GALLAGHERS INSURANCE	MOUNT FIELD/DER WOODS	TRUST INSURANCE (ADMIN)	50.00	0.00	50.00
1990 LGA	102254	R ROBINSON	PROJECTS	DEFIBRILLATOR	993.00	0.00	993.00

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APPENDIX C

Community and Town Councils – Councillor allowances

Community and Town Councils are required to submit an annual statement of payments to the Panel by the 30 September each year, and also publish this on their website. The Panel have provided a template return for clerks to use..

The Panel proposes that from September 2024, the returns need only show the total amounts paid in respect of the mandatory payments mentioned above. That is the £156 contribution to the costs of working from home and the £52 set rate consumables allowance and the travel and subsistence expenses paid.

This brings these in line with the reporting of the costs of care and personal assistance allowances.

Payments to Community and Town Councils

Type of payment	Group	Requirement
Extra costs payment	4 (Electorate over 1,000 to 4,999)	Mandatory for all members
Senior role	4 (Electorate over 1,000 to 4,999)	Optional up to 3 members
Mayor or chair	4 (Electorate over 1,000 to 4,999)	Optional; up to a maximum of £1,500
Deputy mayor or deputy chair	4 (Electorate over 1,000 to 4,999)	Optional; up to a maximum of £500
Attendance allowance	4 (Electorate over 1,000 to 4,999)	Optional
Financial loss	4 (Electorate over 1,000 to 4,999)	Optional

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Payments to Community and Town Councils

Type of payment	Group	Requirement
Travel and subsistence	4 (Electorate over 1,000 to 4,999)	Optional
Costs of care or personal assistance	4 (Electorate over 1,000 to 4,999)	Mandatory

Members of Community and Town Councils will be paid £156 a year (equivalent to £3 a week) towards the extra household expenses (including heating, lighting, power and broadband) of working from home.

Councils must either pay their members £52 a year for the cost of office consumables required to carry out their role, or alternatively councils must enable members to claim full reimbursement for the cost of their office consumables.

The payment for members undertaking a senior role is set out in Annex 3 (Determination 4 of 2023).

Community and town councils can decide to make payments to each of their members in respect of travel and or subsistence costs for attending approved duties. Such payments must be the actual costs of travel by public transport or the HMRC mileage allowances as set out under Travel and Subsistence Costs above.

Community and town councils can pay monetary loss compensation to each of their members, where such loss has occurred, for attending approved duties as follows:

- up to £59.81 for each period not exceeding 4 hours
- up to £119.62 for each period exceeding 4 hours but not exceeding 24 hours

Each council can decide to introduce an attendance allowance for members. The amount of each payment must not exceed £30.

A member in receipt of monetary loss will not be entitled to claim attendance allowance for the same event.

Community and town councils can provide a payment to the mayor or chair of the council up to a maximum of £1,500. This is in addition to the £156 contribution to the cost of

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working from home and the fixed sum of £52 for office consumables and the £500 senior salary if these are claimed.

For clarification, Councils may pay EITHER a mayor or chair's payment of up to £1500 OR a senior salary payment of £500, but not both.

Community and town councils can provide a payment to the deputy mayor or deputy chair of the council up to a maximum of £500. This is in addition to the £156 contribution to the cost of working from home and the fixed sum of £52 for office consumables and the £500 senior salary if these are claimed.

For clarification, Councils may pay EITHER a deputy mayor or deputy chair's payment of up to £500 OR a senior salary payment of £500, but not both.

The application of the Remuneration Framework by relevant Group are contained in Annex 3 .

The Panel has determined that from September 2024, reporting returns due from all Community and Town Councils need only show the total amounts paid in respect of the mandatory payments mentioned above.

That is the £156 contribution to the costs of working from home and the £52 set rate consumables allowance and the travel and subsistence expenses paid.

This brings these in line with the reporting of the costs of care and personal assistance allowances.

Members in receipt of a Band 1 or Band 2 senior salary from a principal council (that is leader, deputy leader or executive member) cannot receive any payment from any community or town council, other than travel and subsistence expenses and contribution towards costs of care and personal assistance.

The Clerk must allow for such payments in the budget unless he/she has received in writing a letter from each Councillor stating that they do not wish to receive any allowances in the year in question.

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APPENDIX D

PLANNING CONSULTATION

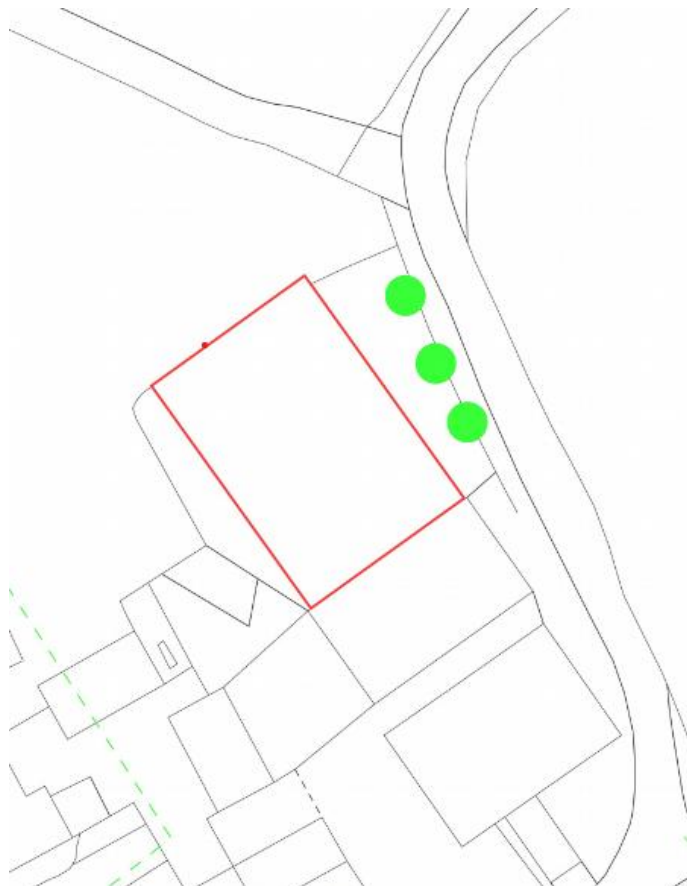
1	Date of receipt	16th October 2024
2	Site reference	Ref 24/1476/FUL
3	Website info	24/1476/FUL Cover to existing feeding area and covered manure store Pentre Isaf Llanfair Caereinion Welshpool Powys SY21 0HS
4	Site address	Pentre Isaf , Llanfair Caereinion SY21 0HS.
5	Proposed development	Cover to existing feeding area and covered manure store.
6	PCC planning policy	No specific policies affect this application.
7	Town Plan policy	No specific policies affecting application.
8	Date responses required	6th November 2024

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LOCATION PLAN



BLOCK PLAN – PROPOSED



ELEVATIONS AND PLANS



Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

APPENDIX E

PICTURES OF RETAINING WALL



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Llanfair Caereinion Town Council



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CHRISTMAS LIGHTS UPDATE

APPENDIX F

ORGANISATION OF CHRISTMAS LIGHTS 2024

Information

Date	Friday 6 th December 2024	
Times	Briefing	1730
	Initial entertainment	1800
	Procession	1825
	Lights switch on	1830
	The Institute	1845 onwards

Lights

Lights over the Square – considering larger bulbs to give ‘wow’ factor

Lights over the bridge, along the street and over the market square

Extra lights between pole along Broad Street

Investigations into Bridge Street lighting continues

Procession

From the Station to Watergate Street and back via Square to Institute.

Tractor with lights to add to procession

Switch on event

Castle Belles have agreed to sing and lead some carols

David Salter is acting as host

Micky Mouse attending to turn on lights

Metal barriers ordered to protect crowds

A handout to be given to all attending the square to let them know what is happening

Car park control to all three roads leading onto the square.

The Institute

The Community Café is to do refreshments

Stalls around the hall

More seating and tables for those eating and drinking

Children’s entertainer

Santa on stage approached by doors at side of stage

On the stage fairy lights, string lights to create path to Santa and animals lit up to create a winter wonderland

Small soft toy present for each child who sees Father Christmas

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Staffing

The following staffing is required.

Heading	Staff required	Who
Co-ordination	1	Robert Robinson
Procession i/c	1	Cadvan Evans
Tractors	1	Melvin Jones
Host	1	David Salter
Traffic control	4	
I/C Lights	1	Rob Astley
I/C Institute	1	Robert Robinson
Santa	1	Col Glyn
Santa's helper	1	
Set up Road	2	
Set up Institute	2	
Raffle	1	Hazel Davies
Documentation	1	Robert Robinson

Actions to date

Heading	Action
Christmas Trees order	Ordered
Metal barriers order	Ordered – arriving Friday am return Mon am
Documentation	In place
Presents order	Ordered
Entertainer arranged	Ordered
Residents contact Bridge Street	Limited response with many only tenants and unable to give consent
Contact John Jones PCC	
Host appointed	David Salter has agreed to be host.
Book Institute Hall	Hall booked.
Entertainer for the street	Castle Belle's booked.
Children's entertainer	Booked
Café in Institute	Arranged
Lights switch on by	Micky Mouse provisionally booked.

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Cost plan

The cost plan expected is:

Income	Raffle	£100	
	Budget	£4,500	
	Total allowance		£4,600
Costs	Hall rental	£75	
	Child entertainer	£200	
	Presents	£200	
	Café	£200	
	Institute lights	£200	
	Barriers hire	£300	
	Square lights	£250	
	Street lights	£400	
	Hire of equipment	£200	
	First Aid cover	£100	
	Christmas trees	£420	
	Other	£100	
	Total costs		£2,645
	Balance		£1,955

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

LLANFAIR BOWLING CLUB

APPENDIX G

LLANFAIR BOWLING CLUB
Arwell Rees Chair
Tel no 07890 710153

28th September 2024

To Llanfair Caereinion Town Council
Crown House
High Street
Llanfair Caereinion
SY21 0QY

Dear Sir

Llanfair Bowling Club

Good morning.

I write on behalf of the Llanfair Bowling Club to seek formal consent for the recent works completed at the greens as required under our lease with you.

The works comprised:

- i) The removal of part of the hedgerow to gain access, this will grow back over time and there will be other planting to support this.
- ii) A new container type secure building for equipment which replaces the old shed that was there before.
- iii) Some landscaping to improve the area between the new building and the main clubhouse.

No doubt you will let me know the council's views.

Thank you.

Arwell Rees
Chair



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FITNESS TRAIL IN PLAYGROUND

APPENDIX H



Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

APPENDIX J



Hydref / October 2024

Grug Muse
Urdd Gobaith Cymru
Y Plas
Heol Pentrerhedyn
Machynlleth
Powys
SY20 8ER
grugmuse@urdd.org / 07976003332

At Sylw Cyngorau Tref a Chymuned, Conwy

Annwyl Glerc,

Ar ran Pwyllgor Rhanbarth Urdd Gobaith Cymru ym Maldwyn, ysgrifennaf atoch i ofyn yn garedig i chi ystyried cyfraniad i gynorthwyo gyda chostau'r Urdd yma ym Maldwyn.

Rydym yn flynyddol yn cynnal gweithgareddau hwyliog ac apelgar i blant a phobl ifanc megis Gweithdai Celf, diwrnodau a nosweithiau hwyl, Jambori, Clybiau Cinio, Adrannau/Aelwydydd a seslynnau ymwybyddiaeth iaith, mae'r rhestr yn un hirfaith. Rydym hefyd yn cynnal penwythnosau Glan-llyn, Llangrannog a Chaerdydd yn ogystal a theithiau undydd a thramor.

Yn ogystal i hyn mae ein Eisteddfodau Cylch a Rhanbarth. Mae pedair Eisteddfod Gylch a phedair Eisteddfod Rhanbarth ym Maldwyn. Rydym yn dibynnu ar roddion yn flynyddol ond nid yw hyn yn affodus yn cyfateb i'n costau.

Felly gofynnwn yn garedig i chi ystyried rhodd i'n caniatáu ni i barhau i gynnal yr holl weithgareddau uchod. Mae rhai cyngorau eisoes yn cyfrannu'n flynyddol a mawr yw ein diolch i iddynt. Fel mudiad gwirfoddol, 'rydym yn ddiolchgar o unrhyw gyfraniad beth bynnag y swm, ac yn hollol ddibynnol ar y cyfraniadau hyn.

Os hoffech ein cefnogi dylid ysgrifennu unrhyw slec yn daladwy i :- Urdd Gobaith Cymru a'i anfon i mi i'r cyfeiriad uchod os gwelwch yn dda. Os byddai'n well gennych gyfrannu trwy drosglwyddiad banc, cysylltwch â mi am y manylion. **Bydd pob ceiniog yn aros ym Maldwyn er bydd y Rhanbarth a'n cymunedau.**

Gyda diolch,
Grug Muse
Swyddog Cymunedol Maldwyn,
Urdd Gobaith Cymru

To the Attention of Town and Community Councils, Conwy

Dear Clerk,

On behalf of the Regional Committee of Urdd Gobaith Cymru in Montgomeryshire, I am writing to you to kindly ask you to consider a contribution to help with the costs of the Urdd here in Maldwyn.

We annually hold fun and appealing activities for children and young people such as Art Workshops, fun days and nights, Jambori, Lunch Clubs, 'Adrannau'/'Aelwydydd' and language awareness sessions, the list is long. We also host weekends at Glan-llyn, Llangrannog and Cardiff as well as day trips and overseas trips.

In addition to this there are our Redional and Area Eisteddfods. There are four Area Eisteddfods and four Regional Eisteddfods in Montgomeryshire. We rely on donations annually but unfortunately this does not match our costs.

So we kindly ask you to consider a donation to allow us to continue to carry out all the above activities. Some councils already contribute annually and we are very grateful to them. As a voluntary organisation, we are grateful for any contribution regardless of the amount, and are completely dependent on these contributions.

*If you would like to support us, any cheque should be written payable to :- Urdd Gobaith Cymru and sent to me at the above address please. If you'd prefer to donate through bank transfer, please contact get in touch for the details. **Every penny will stay in Montgomeryshire and in our communities.***

With thanks,
Grug Muse
Maldwyn Community Officer
Urdd Gobaith Cymru